

# Monthly Playground Inspection Record

To be completed monthly.

Note any required repairs or emerging issues in the comments section and ensure any required repairs are also noted in the Repair Log. Remember to add seasonal items when appropriate.

Month and Year:	Y / N	Issues Identified/Repairs Required
Gate opens/closes easily - Latch in good repair		
Fence in good repair – no sharp pieces, missing pieces, or sunken ground/holes		
No exposed foundation (concrete, wood or steel)		
Surface is even with no holes or tripping hazards		
Drain is not clogged and no pooling water		
No damage or vandalism		
Wood free from cracks larger than $\frac{3}{4}$ of an inch. No rough edges or splintering wood.		
Gardens are maintained		
No protrusions such as, screws and/or nails sticking up from surfaces.		
Play structure has no sharp edges, entrapments, loose or missing hardware, and/or rust		
Sandbox has sufficient sand		
Storage is clean and organized		
Broken equipment, such as, bikes, wagons, sand toys are removed		
Seasonal Obligations completed		
Daily checklist has been completed and monitored		
Outdoor injuries and accidents have been reviewed and any trends identified.		
Corrective action has been taken to respond to any identified accident or injury trends.		

Month and Year:	Y / N	Issues Identified/Repairs Required
Comments/Required Repairs: (initial and date)		
Plan to Address Issues/Problems Identified: (initial and date)		

**Seasonal Considerations (add to checklist when appropriate, and where applicable):**

**Fall/Winter**

- Garden hoses disconnected and stored for off-season
- Dead plants removed
- Sandbox inspected, covered, and secured for off-season
- Winter supplies purchased (e.g., salt)
- Snow removal contact confirmed
- All pathways clear of ice and snow and salted if necessary
- No risk of falling ice/icicles

**Spring/Summer**

- Winter supplies (e.g., salt) stored for off-season
- Sand raked and replenished if required
- All pathways swept and clear of debris
- All surfacing clear of leaves and other debris
- Trees and bushes pruned
- Garden hoses connected and inspected for damage and functionality
- Garden maintained and weeded
- Surface clear of debris or excess sand